

F.I.S.H., Florida Institute for Saltwater Heritage
PRESENTS THE
42nd ANNUAL
CORTEZ COMMERCIAL FISHING FESTIVAL
“Cortez Commercial Fishing”
“It’s A Way of Life”
February 16 - 18, 2024

Dear Food Vendors,

My name is Carol Kio-Green, and I’m the contact person for Food Vendors wishing to participate in the Cortez Commercial Fishing Festival. It’s that time again to submit an application for this festival.

Please read all the information below and carefully follow the directions.

WHAT: The 42nd ANNUAL CORTEZ COMMERCIAL FISHING FESTIVAL

WHEN: Friday - February 16, 2024	Check-In and Set-Up day, By Appointment
Saturday - February 17, 2024	10am - 6pm
Sunday - February 18, 2024	10am - 6pm

WHERE: In CORTEZ, along the historic waterfront on 46th Avenue, between 123rd ST West and 124th ST West. For your GPS use 4600 123rd Street West, Cortez FL.

If you would like to be a Food Vendor at our Festival, please complete the application and **EMAIL it to: cekg55@gmail.com by November 11th 2023.** Do not send applications in the mail. They will NOT be accepted! Please be sure to complete all sections of the form, incomplete applications are not processed. The Festival Committee makes all decisions on which vendors will participate but incomplete applications don’t make it that far. After the committee meets, I will notify you of your status.

F.I.S.H. exists to support the commercial fishing industry in Cortez and throughout Florida. During the early years of the festival the majority of the seafood we served was from the Cortez Commercial fishing industry and we desire to return to our roots. We are asking all vendors who serve seafood to indicate the source on their menu, and make an effort to serve commercially wild caught seafood from Florida. Our goal is that 25% of all seafood served at the festival will be from the Florida commercial industry. On the application you will see a column to indicate three things. First, indicate if it is wild caught or farmed. Then the location it is from, such as Florida Gulf of Mexico, Texas Gulf, Florida Atlantic ... Please, don’t just say the Gulf. If it’s from another state or country put that name here. Lastly specify the commercial fishing business or commercial supply business where you intend to purchase your seafood. For example; A.P. Bell, Cortez Bait & Seafood... or the name of the restaurant supplier you buy from. You still must indicate wild or farmed, and the location it’s harvested from.

If you need clarification or have questions on things not covered here, email me and include the words Food Vendor Question, in the subject line. I get lots of email and unless I know it's important I don't open it right away.

Check-in and set-up will take place Friday February 16, 2024, 8:00 am until 2:00 pm. Details of booth location and your set-up time will be given a day or two in advance. If you need any special accommodations please let me know so I can attempt to make the necessary arrangements. On Saturday and Sunday mornings you will be able to bring your vehicles in to drop off supplies, but you must exit the grounds before 8:30 am, NO EXCEPTIONS. After closing at 6:00 pm, you may carefully bring your vehicles into the food vendor area to load up. There is security on the festival grounds through Sunday evening.

This year's theme is "**Cortez Commercial Fishing, It's A Way of Life**".
Thank you for your submission. We look forward to another successful event.

Carol Kio-Green
F.I.S.H. (Florida Institute for Saltwater Heritage)

Mission Statement: Florida Institute for Saltwater Heritage is dedicated to the promotion, education and preservation of Cortez and Florida's commercial fishing and other traditional maritime cultures including the environment upon which these communities depend.

42nd Annual Cortez Commercial Fishing Festival
February 16th – 18th, 2024

FOOD VENDOR APPLICATIONS MUST BE EMAILED TO:

cekq55@gmail.com

A: VENDOR INFORMATION:

Company Name: _____
Authorized Contact Person: _____
Address: _____
City/State: _____ Zip Code: _____
Phone: _____ Email: _____

B: SPECIFIC REQUIREMENTS:

ELECTRICAL: 110volt # of Outlets _____ Amps _____ 220volt # of Outlets _____ Amps _____

GENERATOR: # of _____ Can You Operate Off the Grid? CHECK HERE: _____

Do You Need **ICE:** _____ and/or **WATER:** _____

TENTS/SPACES (Each space has a 10 foot frontage.) How many are you requesting? _____

If you are using tents for your concession I need to know if you use Generators, Propane, Fryers, and Grills. Plus how many of each. I will also need a sketch of your set up with the locations of each of these items mapped on the floor plan. Please indicate which type of fire extinguishers you have, and there location as well. This information is required by the Fire Marshall.

IF YOU HAVE A TRAILER, OR FOOD TRUCK, what size is it? _____

(Send me a photo showing the location of the food service window.)

C: FESTIVAL GUIDELINES:

1. **INSURANCE:** Each vendor must have current and sufficient Insurance Coverage (if you are new, ask me for required minimum limits). The insurance certificate should be sent within one week of submitting your application. Your Insurance Agent must EMAIL me directly. Show coverage for all three days of the event Feb. 16th –18th, 2024, and with F.I.S.H. listed as a Certificate Holder exactly as shown below. .

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required.)

2024 CORTEZ COMMERCIAL FISHING FESTIVAL February 16th - 18th, 2024

CERTIFICATE HOLDER

CANCELLATION

F.I.S.H, Florida Institute for Saltwater Heritage
P.O. BOX 606
CORTEZ FL 34215-0606

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE

2. **USE OF TICKETS:** All Food items must be purchased with Festival Tickets. NO EXCEPTIONS. \$1.00 Tickets will be used. Anyone violating this guideline will be excluded from the remainder of the festival. Make sure you inform all of your employees of this rule. You are responsible.

3. **FEES:** The Vendor Fee is 20% of the sales. This is deducted from the sales total at end of the evening on Sunday. We will attempt to accommodate cash needs, if known in advance. Please take note, under no circumstances will more than \$2,500 or 20% cash, whichever is greater, be provided to any vendor.

4. **FOOD SERVICE CERTIFICATION:** If you have a yearly certificate from either the Division of Hotels and Restaurants or Department of Agriculture EMAIL a copy with your application and include the number here: _____

D: APPLICANTS AGREEMENT: Read and initial numbers 1 and 2, and then initial only one of the blank spaces on # 3.

- 1.) _____ I have read the festival guidelines above, and agree to abide by them.
- 2.) _____ I have requested that my insurance company email proof of coverage.
- 3.) _____ I have included my license number from the Division of Hotels and Restaurants, or Department of Agriculture.
OR, I will purchase an event certificate _____. I will also expect an inspection from the local agent (if required).

Authorized Signature: _____

Date: _____

This application is not complete without a signature from the legally responsible party.

Please fill out the proposed Festival Menu and submit these pages with your application.
All menu items must be listed, including drinks. You will be notified if your menu is approved.

